

**MINUTES OF THE AUGUST 29, 2013 REGULAR MEETING OF THE
PETALUMA HEALTH CARE DISTRICT BOARD OF DIRECTORS**

CALL TO ORDER:

President Thornton called the meeting to order at 3:30pm in the building conference room at 1425 N. McDowell Blvd.

CALL FOR CONFLICT:

Due to conflict of interest, Director Adams will not be attending the Board meeting until the Closed Session item has been completed.

Director Powell will excuse herself from the meeting during the Agenda item Fiscal Sustainability, Petaluma Health Center Loan.

PRESENT:

Fran Adams, RN, BSN, Secretary (after closed session)
Elece Hempel, Member-At-Large
Robert Ostroff, MD, Treasurer
Kathie Powell, MS, Vice-President
Josephine S. Thornton, MA, President

ALSO PRESENT:

Kitty Brown, RN, PVH
Jaynie Boren, SJH, Regional Vice President
Suzanne Cochrane, Board Clerk, PHCD
Ramona Faith, CEO, PHCD
Richard Nadale, Director of Finance, PHCD

CONSENT CALENDAR:

Director Ostroff made a motion, seconded by Director Powell to approve the August 29, 2013 Agenda and the July 16, 2013 minutes. This motion was passed by a vote of 4 ayes and 1 absent.

PUBLIC COMMENTS:

There were no public comments.

BOARD COMMENTS:

There were no board comments.

ADJOURN TO CLOSED SESSION:

President Thornton adjourned the meeting into closed session pursuant to:

- **Government Code §54956.8 Closed Session; real property transaction; meeting with negotiator – 400 North McDowell Blvd.; The Camden Group.**

ADJOURN TO OPEN SESSION:

Director Thornton adjourned to open session and reported no decisions were made in closed session.

ADMINISTRATIVE REPORT:

CEO Report:

The Board of Directors had no further questions regarding the August CEO Report included in the Board packet.

Ms. Faith distributed a press release regarding the District's HEARTSafe Initiative and updates from ACHD.

President's Report:

President Thornton will be sending out documents for Directors to complete pertaining to the annual CEO evaluation. Information will be summarized and presented in closed session at the September 17, 2013 Board meeting.

STANDING COMMITTEE REPORTS:

CHIPA Committee:

Minutes of the July 9, 2013 CHIPA Committee were included in the board packet.

South County Behavioral/Mental Health Collaborative met on August 15, 2013. The South County Committee will be working with the CHIPA Committee in developing initiatives to support their strategic goals.

FISCAL SUSTAINABILITY:

Richard Nadale, Director of Finance, presented the June 30, 2013 and July 31, 2013 financials. Mr. Nadale noted the final report of the June 30, 2013 financials will be presented at the October Board meeting upon completion of the District's annual audit.

Asset Management Committee reviewed the July 31, 2013 financials at the Asset Management Committee meeting and recommended approval.

A motion was made by Director Hempel, seconded by Director Ostroff to approve the July 31, 2013 financials. This motion was approved by all present.

The Statement of Net Assets reflected assets of \$13,610,146 and liabilities and deferred revenue of \$2,061,802 leaving the net fund balance at \$11,548,344.

Year to date revenue is \$10,726 less than budgeted primarily attributed to unrealized portfolio losses of \$12,589 more than budget.

PETALUMA VALLEY HOSPITAL:

Jaynie Boren, Regional Vice President, SJH, reported efforts continue relative to the impact in reduction in Medical reimbursement for fiscal year 2014. Outpatient revenue has shown an increase. SJH continue to evaluate the reduction in inpatient census.

Discussion ensued regarding a decrease in Orthopedic Surgeries at PVH. Ms. Boren announced a new orthopedic physician will be coming to Petaluma. Directors voiced concern over specialty orthopedics services not being captured at PVH and recommended contacting surgeons outside of Petaluma that might be interested in conducting surgeries at PVH.

In addition, trending reports in OB show a significant decline in births. This is not only at PVH but is occurring in Santa Rosa Memorial and Kaiser Permanente.

Ms. Boren noted that updated service line data will be available in October once OSHPD data has been updated for 2012.

Ramona Faith will be attending the PVH Quality Council meeting starting in September.

Jaynie Boren and David Ziolkowski, COO, SJH, will be attending the Petaluma City Council meeting on September 9, 2013 in support of the Lynch Creek Walgreens Project. A letter from SJH to the Petaluma City Council was sent in support of the project.

Continuation of Strategic Planning with PHCD Board of Directors needs to be scheduled. Ms. Boren will work with the Board Clerk to schedule this meeting.

Western Health Advantage membership continues to grow. The Board noted interest in working with SJH in the promotion of Western Health Advantage. Jaynie Boren will follow up with District to determine how District can support.

INFORMATIONAL ITEMS:

Ramona Faith reviewed upcoming events as listed on the Agenda. Acknowledgement letters for District support was also included in the Board packet.

A special board meeting has been scheduled for October 7, 2013 from 12:00 noon to 4:30pm with a focus on marketing and Board Governance.

ADDITIONAL PUBLIC COMMENTS:

No discussion occurred.

PLUS/DELTA:

Good meeting

ADJOURN:

President Thornton adjourned the meeting at 5:30pm.

Respectfully submitted,

Fran Adams, Board Secretary

RECORDED BY:

Suzanne Cochrane, Board Clerk