

# AGENDA

## Petaluma Health Care District Board of Directors

Regular Meeting

Date/Time: Tuesday, August 18, 2015; **12:00 noon – 4:45 pm**

1425 N. McDowell Blvd., Suite 103

Board Lunch available at 11:45am

**\*\*\*PLEASE NOTE LOCATION & TIME\*\*\***

Persons seeking accommodation for disabilities who wish to attend can contact PHCD at 285-2143 x130

Meeting Roles:

Elece Hempel, President

Erin Howseman

Leader

Facilitator

Recorder

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| <b>MISSION</b> | <i>The Mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships and education.</i> |
| <b>VISION</b>  | <i>The Petaluma Health Care District envisions: A healthier community; A thriving hospital; Local access to comprehensive health and wellness services for all</i>                  |

The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

There are two opportunities to address the Board during the Board meeting. The first opportunity is during **Public Comments** where the public is invited to make comments on items that are not listed on the current agenda. Public comments are limited to 3 minutes per person totaling no more than 15 minutes. If more than three persons wish to address the Board on the same topic, they are encouraged to select a spokesperson. The Board does not take action or discuss items not appearing on the agenda.

The second opportunity for public input is before the Board discusses and takes action on a specific Agenda item.

The Petaluma Health Care District is governed by a publicly elected five-member Board of Directors to serve Southern Sonoma County. Board of Directors meetings are held on the third Tuesday of each month from 12:00 noon to 3:00pm unless otherwise noticed. Copies of Agendas and approved minutes are available on the PHCD website, [www.phcd.org](http://www.phcd.org)

| STRATEGIC PRIORITY         | AGENDA ITEM  | METHOD  | TIME     | RESPONSIBILITY   |
|----------------------------|--|---|----------|--|
|                            | <b>1. CALL TO ORDER</b> <ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Timekeeper</li> <li>• Call for Conflict</li> <li>• Mission and Vision</li> </ul>   | (2 minutes)   | 12:00 pm | <b>Elece Hempel,<br/>Board President</b>                                 |
|                            | <b>2. CONSENT CALENDAR-</b> The following item is considered routine and non-controversial and will be enacted by one motion as recommended. At the request of the Board of Directors, a specific item may be discussed and/or removed from the Consent Calendar for separate action. <ul style="list-style-type: none"> <li>• Approval of August 18, 2015 Agenda</li> <li>• Approval of July 21, 2015 Board of Directors Minutes</li> </ul>   | Motion and Action<br>(3 minutes)                        | 12:02 pm | <b>Elece Hempel,<br/>Board President</b>                                 |
|                            | <b>3. PUBLIC COMMENTS (non-agenda items – 3 minutes per-person up to 15 minutes)</b>   | Informational<br>(5 minutes)                            | 12:05 pm |  |
|                            | <b>4. BOARD COMMENTS</b>   | Informational<br>(5 minutes)                            | 12:10 pm |  |
| INFRASTRUCTURE DEVELOPMENT | <b>5. ADMINISTRATIVE REPORT:</b> <ul style="list-style-type: none"> <li>• <b>CEO Update</b> <ul style="list-style-type: none"> <li>○ <b>District Response to Browman Development Reimbursement Inquiry</b></li> <li>○ <b>Health Action Impact Report – July 2015</b></li> <li>○ <b>ACHD Update</b></li> <li>○ <b>Board Governance Self-Assessment</b></li> <li>○ <b>Board Vacancy Posting</b></li> <li>○ <b>PHCD Articles</b></li> </ul> </li> <li>• <b>President’s Report</b> <ul style="list-style-type: none"> <li>○ <b>Board Composition and Finalize Selection Process for Board Appointment</b></li> </ul> </li> </ul> | Informational/<br>Discussion/<br>Action<br>(15 minutes) | 12:15 pm | <b>Ramona Faith, CEO</b><br><br><b>Elece Hempel,<br/>Board President</b> |

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| FISCAL SUSTAINABILITY    | <p><b>6. FISCAL SUSTAINABILITY:</b></p> <ul style="list-style-type: none"> <li>• <b>June 2015 Financials</b></li> <li>• <b>Statement of Investment Policy</b></li> <li>• <b>Bouey &amp; Black Engagement: Lease or Other Transaction Involving Petaluma Valley Hospital and Other Matters</b></li> <li>• <b>Quarterly Investment Presentation</b></li> </ul> <p><i>Public Comments</i></p>   | Presentation/<br>Discussion/<br>Action<br>(25 minutes) | 12:30 pm | <b>Josephine S. Thornton, MS, Board Treasurer</b><br><b>Andrew Koblick, Controller</b><br><b>Steve Jenkins, Exchange Bank's Wealth Management Dept.</b> |
| PETALUMA VALLEY HOSPITAL | <p><b>7. PVH STRATEGIC PLAN PRESENTATION:</b></p> <ul style="list-style-type: none"> <li>• <b>SJH FY16 Integrated Strategic &amp; Financial Plan</b></li> </ul>  | Informational / Presentation<br>( 1 ½ hour)            | 12:55 pm | <b>Todd Salnas, SJH</b>   |
|                          | <p><b>8. PETALUMA PEOPLE SERVICES CENTER</b></p>   | Information<br>(3 minutes)                             | 2:25 pm  | <b>Elece Hempel, Executive Director, PPSC</b>   |
| INFORMATIONAL ITEMS      | <p><b>9. INFORMATIONAL ITEMS</b></p> <ul style="list-style-type: none"> <li>• <b>Upcoming Events:</b> <ul style="list-style-type: none"> <li>○ <b>Center for Well-Being Luncheon – 9-11-15</b></li> <li>○ <b>PEF – The Bash – 9-12-15</b></li> <li>○ <b>American Heart Association Heart Walk - September 13, 2015</b></li> <li>○ <b>Alzheimer's Walk – October 17, 2015</b></li> <li>○ <b>North Bay Children's Center – Night in Tuscany – November 7, 2015</b></li> </ul> </li> <li>• <b>Letters of Acknowledgement</b></li> <li>• <b>District Ads/Newspaper Articles of Interest</b></li> <li>• <b>Future Board meetings</b> <ul style="list-style-type: none"> <li>○ <b>September 1, 2015 – Special Board Meeting</b></li> <li>○ <b>September 15, 2015</b></li> <li>○ <b>October 6, 2015 – Special Board Meeting</b></li> <li>○ <b>October 20, 2015</b></li> </ul> </li> </ul> | Information<br>(5 minutes)                             | 2:28 pm  | <b>Ramona Faith, CEO</b>  |
|                          | <p><b>10. ADDITIONAL PUBLIC COMMENTS (limit to 5 minutes)</b></p>  | Discussion<br>(5 minutes)                              | 2:33 pm  | <b>Elece Hempel, Board President</b>  |

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|  | <b>11. ADJOURN TO CLOSED SESSION:</b> <ul style="list-style-type: none"> <li>• <b>Government Code §54956.8 Closed Session; real property transaction; meeting with negotiator – 400 North McDowell Blvd.; The Camden Group</b></li> </ul> | Discussion/<br>Action<br>(2 hours) | 2:38 pm | <b>Elece Hempel,<br/>Board President</b> |
|  | <b>12. ADJOURN TO OPEN SESSION</b>  | Action<br>(5 minutes)              | 4:35 pm | <b>Elece Hempel,<br/>Board President</b> |
|  | <b>13. PLUS / DELTA</b>   | Input<br>(5 minutes)               | 4:40 pm | <b>Board</b>                             |
|  | <b>14. ADJOURN</b>  | Action<br>(5 minutes)              | 4:45 pm | <b>Elece Hempel,<br/>Board President</b> |