**AGENDA**

**Petaluma Health Care District Board of Directors**
**Regular Meeting**
**Date/Time:** Tuesday, April 16, 2013; **12:00noon – 3:00 pm**
**1425 N. McDowell Blvd., Building Conference Room**
Board lunch available at 11:45am

***PLEASE NOTE LOCATION & TIME***

Persons seeking accommodation for disabilities who wish to attend can contact PHCD at 285-2143 x130

**Meeting Roles:**
Josephine S. Thornton, MA, President
Suzanne Cochrane
Leader Recorder

| Mission: | The Mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships and education |
| Vision: | The Petaluma Health Care District envisions: A healthier community; A thriving hospital; Local access to comprehensive health and wellness services for all |

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| 1. CALL TO ORDER | • Roll Call  
• Timekeeper  
• Call for Conflict | (2 minutes) | 12:00 noon | Josephine S. Thornton, MA Board President |
| 2. CONSENT CALENDAR- The following item is considered routine and non-controversial and will be enacted by one motion as recommended. At the request of the Board of Directors, a specific item may be discussed and/or removed from the Consent Calendar for separate action. | Motion and Action (3 minutes) | 12:02 pm | Josephine S. Thornton, MA Board President |
| • Approval of April 16, 2013 Agenda  
• Approval of March 19, 2013 Minutes  
• Approval of March 28, 2013 Minutes | | | |
<p>| 3. PUBLIC COMMENTS (non-agenda items – 3 minutes per-person up to 15 minutes) | Informational (5 minutes) | 12:05 pm | |
| 4. BOARD COMMENTS | Informational (5 minutes) | 12:10 pm | |</p>
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| INFRASTRUCTURE DEVELOPMENT | 5. ADMINISTRATIVE REPORT  
  - CEO Report  
  - President’s Report  
  - Board Governance  
  - Define the Ideal Board Meeting  
  - April 8-9, 2013 Legislative Day Update | Informational/Discussion (20 minutes) | 12:15 pm | Ramona Faith, CEO  
Josephine S. Thornton, MA  
Board President |
| | 6. PROPOSED BOARD GOVERNANCE AND HR POLICIES FOR REVIEW AND APPROVAL  
  - Rosenberg’s Rules of Order  
  - By-Laws  
  - Basis of Authority  
  - Operating Principles of the Board  
  - Code of Ethics  
  - Ethics Training  
  - Guiding Principles for District Business Ventures  
  - Drug Free Workplace (District HR Policy) | Discussion/Action (30 minutes) | 12:35 pm | Josephine Thornton, MA  
Ramona Faith, CEO |
| | 7. HOSPICE HOUSE  
  - Request to rename Petaluma Hospice House | Discussion/Action (10 minutes) | 1:05 pm | Ramona Faith |
| PETALUMA VALLEY HOSPITAL | 8. EXISTING PHCD/SJH-SC LEASE OVERVIEW  
  - District Council Overview | Discussion (10 minutes) | 1:15 pm | Ramona Faith |
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| COMMUNITY HEALTH  | 9. COMMITTEE REPORTS:  
• Community Health  
  o CHIPA Committee Update  
  • Community Outreach Project Manager Position Update  
  • March 12, 2013 CHIPA Minutes (attached)  
  o South County Behavioral/Mental Health Collaborative Update  
    ▪ Next Meeting – April 18, 2013 | Informational (10 minutes) | 1:25 pm | Josephine Thornton, Fran Adams, RN, BSN |
| FINANCIAL STABILITY| 10. FISCAL SUSTAINABILITY  
• Asset Management Committee March 19, 2013 minutes  
• PHC/PHCD Loan MOU  
• Approval of March 31, 2013 Financials (attached) | Discussion/Action (5 minutes) | 1:35 pm | Robert Ostroff, MD, Treasurer Richard Nadale, Director of Finance |
| PETALUMA VALLEY HOSPITAL | 11. PETALUMA VALLEY HOSPITAL  
• VP of Strategic Services to present information on utilizing population health as a hospital strategy  
  o Article – 5 Ways Population Health is Transforming Hospital Strategy  
  o Article – Driving the Transition to Value-Based Care – Kaufman Hall | Education/Discussion (60 minutes) | 1:40 pm | Jaynie Boyen Regional VP Strategic Services, SJH |
|                  | 12. STRATEGIC PRIORITIES UPDATE AND REVIEW  
• Petaluma Valley Hospital  
• Community Health  
• Collaboration and Partnerships  
• Financial Sustainability  
• Board and Staff Effectiveness | Discussion (10 minutes) | 2:40 pm | Ramona Faith, CEO |
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| 13. INFORMATIONAL ITEMS | • Upcoming Events:  
  o April 17, 2013, ACHD Media & Public Marketing Workshop, 10:00am-3:00pm  
  o April 20, 2013, Petaluma Community Foundation Annual Community Celebration, 6:00pm, Petaluma Sheraton  
  o May 3, 2013, 10th Annual Benedetti Leadership Celebration, 5:30pm  
  o May 10, 2013, PEP Housing, PEP Rocks Gala, 6:00pm-10:00pm  
  o May 22-24, 2013, ACHD Annual Meeting  
 • Communications/Acknowledgement Letters  
 • Future Board meetings  
  o May 21, 2013 Board meeting | Information (5 minutes) | 2:50 pm | Ramona Faith, CEO |
| 14. ADDITIONAL PUBLIC COMMENTS ON AGENDA ITEMS (limit to 5 minutes) | Discussion (4 minutes) | 2:55 pm | Josephine S. Thornton, MA |
| 15. PLUS/DELTA | Input | 2:59 pm | Board |
| 16. ADJOURN | Action | 3:00 pm | Josephine S. Thornton, MA Board President |