

CHIPA COMMITTEE MEETING

October 8, 2013

12:15pm to 1:30pm

Present: Ramona Faith, Erin Hawkins, Babs Kavanaugh, Beth Dadko, Leah Benz, Marilyn Segal, Francisco Cano, Luke Entrup, Brian Dufour, Cynthia Murray, Barbara Murphy, Josephine Thornton, Elece Hempel, Susan Gilmore, Patricia Souza, Denise DiPasqua, Suzanne Cochrane

TOPIC	DISCUSSION
CALL TO ORDER	Josephine Thornton called the meeting to order at 12:15pm
CONSENT CALENDAR:	A motion was made by Elece Hempel seconded by Ramona Faith to approve the September 10, 2013 minutes.
PUBLIC COMMENTS / QUESTIONS	There were no public comments
BOARD COMMENTS / QUESTIONS	There were no board comments
CHIPA REVISED CHARTER, WORKGROUPS, AND STRUCTURE	<p>Final revisions to the CHIPA Committee Charter and Operating Guidelines were distributed and reviewed by Committee members.</p> <p>Discussion ensued regarding active membership and supportive memberships and expectations of committee members.</p> <p>Thumbs up vote occurred in support of the final revisions to the CHIPA Committee Charter and Operating Guidelines.</p> <p>Ms. Faith noted once committee members approve CHIPA Committee Charter and Operating Guidelines, the District Board will review for approval. Monthly updates are provided to the Board keeping them informed on the progress CHIPA is making.</p>
COMMUNICATION AMONG CHIPA MEMBERS BETWEEN MEETINGS	Erin Hawkins, Community Outreach Project Manager, PHCD, recommended establishing a shared file system in "The Cloud" to enable communication among CHIPA members between quarterly CHIPA meetings. This was supported by all present. More information will be forthcoming.
SONOMA COUNTY COMMUNITY HEALTH ASSESSMENT	<p>Beth Dadko reviewed the proposed Sonoma County Community Health Assessment, which is only in draft form and has not been released to the public at this time.</p> <p>Petaluma/Penngrove Census Tracking was also reviewed and members provided input on the types of results they would like to have generated from the report. Beth will bring forth recommendations to the Community Health Assessment</p>

	Leadership Group.
CHIPA WORK GROUPS	<p>Time was allotted for members to sign up for Work Groups. Work Groups will begin in November.</p> <p>There will be no CHIPA meeting until January 14, 2014</p>
UPDATES:	<p><i>Committee Member Updates:</i> Susan Gilmore reported North Bay Children’s Center has slots available for low income children through new restoration dollars at Cherry Valley Elementary School.</p> <p>Denise DiPasqua distributed information about a Free Community Movie Event titled Addiction Incorporated scheduled for Thursday, October 10, 2013 at 6:00pm.</p> <p><i>Affordable Care Act Forum:</i> Petaluma Health Care District and Petaluma Health Center are sponsoring a Health Care Reform Forum on Thursday, October 17, 2013 at 4:30pm at the Petaluma Community Center.</p> <p><i>Sonoma County Food Systems Alliance:</i> PHCD has joined the Healthy Eating Action Team of the Sonoma County Food Systems Alliance. The Action Team will prioritize and lead implementation of high-level actions to improve health outcomes and retail availability of healthy food and beverages in Sonoma County.</p> <p><i>SNAP-ED Grant Outcome:</i> Grant was awarded to the Northern California Center for Well-Being.</p> <p><i>PEF Grant:</i> Ramona Faith reported the PEF Grant review process has begun and are waiting to hear if there were any applications.</p>
NEXT STEPS:	<p>The next CHIPA Committee meeting is scheduled for January 14, 2014.</p> <p>Erin Hawkins will work with Work Groups to begin scheduling meetings.</p>
ADJOURNED:	Josephine Thornton adjourned the meeting at 1:30pm.