

**PETALUMA HEALTH CARE DISTRICT
CHIPA COMMITTEE**

December 20, 2011 – 12:00 noon to 1:30 p.m.

Attendees: Ramona Faith (PHCD), Josephine Thornton (PHCD), Kathy Powell (PHCD), Elece Hempel (PPSC), Carol Harris (Kaiser), Kathy Ficco (SJHS), Ingrid Alverde (City of Petaluma), Suzanne Cochran

AGENDA ITEM	DISCUSSION	FOLLOW UP/ RESPONSIBLE PERSON
REVIEW OF AGENDA	Agenda was approved as written.	
CONSENT CALENDAR	A motion was made by Director Powell, seconded by Director Thornton to approve the Consent Calendar.	
PUBLIC COMMENTS / QUESTIONS	There were no public comments.	
BOARD COMMENTS / QUESTIONS	There were no Board comments.	
COMMITTEE CHARTER	<p>A revised Committee Charter for the CHIPA Committee was distributed to committee members for review and input.</p> <p>Discussions ensued on the overall purpose of the committee with participants expressing that the focus of this Committee should be placed on ways to improve the overall health of the community not necessarily through clinical needs but to research other avenues that improve the community as a whole. In addition, established programs that are available through the County could be brought to the Petaluma Community.</p> <p>Elece Hempel made a recommendation to approve the CHIPA Charter as presented and bring forward to the PHCD Board of Directors for final approval. This motion was seconded by Kathy Powell and approved by all present.</p>	The proposed CHIPA Committee Charter will be presented for approval at the PHCD January 11, 2012 Board meeting.
FOLLOW UP: <ul style="list-style-type: none"> • Membership 	Ramona provided an overview on the purpose of the CHIPA Committee to new members which stems from a priority of the Petaluma Health Care	

	<p>District Board of Directors to focus on Community Health issues through collaboration and partnership within the District area.</p> <p>Introductions were made with each participant. Suggestions were given on expanding the Committee with additional committee members as follows:</p> <p>School District Representative – Elece will follow up on a recommendation from Steve Bolman RCHC, Mary Maddux-Gonzalez – Kathy Powell will follow up with an invitation to participate on Committee Petaluma Community Foundation – Ramona to follow up Dick Herman – Elece will make the initial call followed by Ramona Faith Research possible large business for participants</p> <p>Meeting schedule was discussed confirming that the second Tuesday of each month works with Committee members present.</p> <p>Kathy Powell presented information on regarding possible funding with a private company who will set up work place wellness plans for small employers. Kathy felt this might be of interest to CHIPA Committee with a focus on health and wellness and will forward the link to Committee members for their review.</p>	<p>Committee members were assigned possible committee members to contact for participation on CHIPA Committee.</p> <p>CHIPA meetings will be held on the second Tuesday of each month from 12:00 noon to 1:30 p.m. Lunch will be provided and meetings will be held at the District Office, 1425 N. McDowell Blvd., Suite 103.</p> <p>Kathy Powell will forward information on available funding to set up work place wellness plans for small employers.</p>
<p>COMMUNITY FORUM</p>	<p>Discussion occurred regarding narrowing down the purpose for a community forum. Suggestions were as follows:</p> <ul style="list-style-type: none"> • Present the PHCD Strategic Plan 	

	<ul style="list-style-type: none"> • Solicit community input relative to the health needs of the community • Identify possible committee members from the forum to participate on the CHIPA Committee. <p>Kathy Powell has been in conversations with Herb Schultz, HRSA Regional IX Director who would be available to participate in our CHIPA Forum to discuss Health Care Reform.</p> <p>Committee supported the first forum to be around Health Reform to include an introduction to the PHCD’s Strategic Plan presented at the beginning of the Forum.</p> <p>Recommendation for a Thursday evening Forum with possible dates available of March 1st and March 29th to be held at the Petaluma Community Center. Concern was raised over timeframe needed to prepare advertisements and press releases.</p> <p>Ramona Faith contacted Onita Pelligrini, Chamber of Commerce and was offered a Wake Up Petaluma Chamber date of February 28, 2012 to present information about the PHCD’s Strategic Plan needs and assessment data.</p> <p>Committee members supported February 28th date.</p>	<p>Kathy Powell will contact Herb Schultz on his availability in March.</p> <p>Suzanne will place a hold on March 1st and March 29th at the Community Center.</p> <p>Ramona Faith will contact the Chamber of Commerce to confirm February 28th, 2012.</p>
NEXT MEETING	The next meeting is scheduled for January 10, 2012 from 12:00 noon to 1:30 p.m. Lunch will be provided.	
ADJOURN	The meeting was adjourned at 1:30 p.m.	