

**PETALUMA HEALTH CARE DISTRICT
CHIPA COMMITTEE
February 12, 2013 – 12:15 p.m. to 1:30 p.m.**

- CALL TO ORDER:** Ramona Faith, Josephine Thornton, Kathie Powell, Elece Hempel, Carol Harris, Kathy Ficco, Cynthia Murray, Babs Kavanaugh, Jeannie Calverley, Pat Souza, Gabe Kearney (Conference) Suzanne Cochrane
- REVIEW OF AGENDA** Agenda was approved as written.
- CONSENT CALENDAR** A motion to approve the agenda and minutes was made seconded and passed by unanimous vote.
- PUBLIC COMMENTS** There were no public comments.
- BOARD COMMENTS** There were no Board comments.
- DISCUSSION ITEMS**
- **Scope of Work for Outreach Program Position** Ramona Faith reviewed the key functions of the Outreach Program position which will be to coordinate and oversee PHCD work plan that supports the PHCD’s Community Health Strategic Initiative, including the Sonoma County Health Action partnership and Health Action Chapter responsibilities. This position will act as a project liaison with local and regional agencies and community at large to engage community members, build capacity and integrate and align local and county efforts, and provide assistance in marketing and community relations. This position is a part time benefited position supported by the District and the \$25,000 grant from Health Action. A desired skill set for the job description was discussed and when completed, will be distributed to committee members.
- SERVICE MAPPING** Committee members continued to identify and review service assets in our community, trying not to reinvent the wheel but to add to the data that we already have. Specific indicators that assist in identifying gaps in Petaluma will be added to our service template.
- The following CHIPA members gave updates and discussed more details about their specific areas of knowledge.
- Pat Sousa - access to free and low-cost healthy food.
 - Kathy Ficco – St. Joseph Health outreach programs.
 - Kathie Powell – Petaluma Health Center “feeling well” programs.
 - Carol Harris – Kaiser’s class schedule.
 - Elece Hempel - Petaluma People Services Center programs.
- The service map template will be updated and distributed to committee members to complete. Work will continue on this map while waiting for the Outreach Program position to be filled.
- HEALTH CARE REFORM EDUCATION** Jon T. Perez, Ph.D., Regional Administration, Region IX (Affordable Care Act March 21, 2013, 12:00 noon to 1:30 p.m.) CHIPA Committee

OPPORTUNITY members were invited to attend the South County Collaborative meeting on this date.

UPDATE Pedro Toledo, Director of Community and Government Relations for the Redwood Community Health Coalition will present an update on Health Care Reform at the April 9, 2013 CHIPA meeting.

NEXT STEPS The next meeting is scheduled for March 12, 2013, from 12:15 P.M. to 1:30 p.m.

PLUS / DELTA No comments were received.

ADJOURN The meeting was adjourned at 1:30 p.m.