

**MINUTES OF THE JUNE 18, 2013 REGULAR MEETING OF THE
PETALUMA HEALTH CARE DISTRICT BOARD OF DIRECTORS**

CALL TO ORDER:

President Thornton called the meeting to order at 12:12pm in the building conference room at 1425 N. McDowell Blvd.

CALL FOR CONFLICT:

Director Adams will remove herself from the meeting during closed session due to conflict of interest issues.

PRESENT:

Fran Adams, RN, BSN, Secretary
Robert Ostroff, MD, Treasurer
Kathie Powell, MS, Vice-President
Josephine S. Thornton, MA, President

ABSENT:

Elece Hempel, Member-At-Large

ALSO PRESENT:

Suzanne Cochrane, Board Clerk, PHCD
Ramona Faith, CEO, PHCD
Babs Kavanaugh, Consultant
Richard Nadale, Director of Finance, PHCD
Jane Read, VP of Operations, PVH

CONSENT CALENDAR:

Director Ostroff made a motion, seconded by Director Powell to approve the June 18, 2013 Agenda and the May 21, 2013 minutes as written. This motion was passed by a vote of 4 ayes and 1 absent.

PUBLIC COMMENTS:

There were no public comments.

BOARD COMMENTS:

President Thornton reviewed the revisions to the Agenda that states the process to follow for the public to address the Board during Public Comments and Agenized items. This item will be added to the Agenda under Board Governance for approval.

ADMINISTRATIVE REPORT:

CEO Report:

Board of Directors had no further questions regarding CEO Report.

Ramona Faith, CEO, asked for Board input on scheduling a presentation from Meritage Healthcare Strategies regarding the Integrated Wellness Program Feasibility Study for the Petaluma Community. Directors recommended a presentation be scheduled for the July Board meeting.

In addition, Ms. Faith has been working with Edelman Marketing in finalizing a proposed marketing plan that will include the services offered through the District's ACHD membership and a Board training session.

Ms. Faith, President Thornton and Director Adams attended the ACHD annual conference. Ms. Faith thanked the two Directors for taking time from their schedule to attend the conference. Ms. Faith noted Board participation at the annual conference is important and allows for more participation to occur in attending various sessions. Ms. Faith distributed a monthly newsletter from ACHD.

President Report

President Thornton attended the ACHD annual conference and found the sessions she attended to be very informative. Community Health models from various Districts were one of the sessions she attended providing information that could be used as guidance for PHCD.

Director Adams attended a seminar on how health care decisions are made and the current strategies in implementing Health Care Reform.

STANDING COMMITTEE REPORTS:

Minutes of the May 14, 2013 CHIPA Committee meeting were included in the Board packet. Pedro Toledo, Director of Community and Government Relations, from the Redwood Community Health Coalition presented an overview on Health Care Reform at the June CHIPA meeting. A copy of Mr. Toledo's presentation was included in the Board packet.

Erin Hawkins attended the June CHIPA meeting and began her employment at the District as a Community Outreach Program Manager on June 17, 2013.

South County Behavioral/Mental Health Collaborative meeting is scheduled to meet on June 20, 2013 with a presentation by Susan Castillo regarding the Impact and Progress of the Mental Health Services Act.

PROPOSED BOARD GOVERNANCE POLICIES FOR REVIEW AND APPROVAL:

Minutes of Board Meetings Policy:

Ramona Faith presented a proposed policy titled Minutes of Board Meetings. As discussed at the Board Governance meeting held in March, Board policies will be brought to the board for review and approval over the next few months.

A motion was made by Director Ostroff, seconded by Director Adams to approve the Minutes of Board Meetings Policy. This motion was passed by a vote of 4 ayes and 1 absent.

As presented during Board comments, the Board of Directors Agenda has been revised to include directions for public to respond during public comments and action agenda items at the board meeting.

A motion was made by Director Ostroff seconded by Director Adams to approve the revision to the Agenda regarding public input at Board meetings. This motion was approved by a vote of 4 ayes and 1 absent.

FISCAL SUSTAINABILITY:

Asset Management Committee minutes of the May 21, 2013 meeting were included in the Board packet. Asset Management Committee met prior to the PHCD Board meeting and recommends board approval of the May 31, 2013 financials and the Fiscal Year 2013-14 Budget.

A motion was made by Director Ostroff, seconded by Director Adams to approve the May 31, 2013 financials. This motion was passed by a vote of 4 ayes and 1 absent.

A motion was made by Director Ostroff, seconded by Director Adams to approve the Fiscal Year 2013-14 Budget. This motion was passed by a vote of 4 ayes and 1 absent.

Richard Nadale provided an update on the status of the Lynch Creek Property Walgreens Project. The Planning Commission will be reviewing the Walgreens proposal at their July 9th meeting. New Planning Commission members have been selected by the City Council and are working on scheduling a time to meet with each Planning Commission Committee member prior to the July 9th meeting to address any questions or concerns regarding the project.

INFORMATIONAL ITEMS:

Ramona Faith reviewed upcoming events sponsored by the District. Communications and acknowledgement letters were included in the board packet as well as newspaper articles that pertain to health care issues.

The next board meeting is scheduled for July 16, 2013.

ADDITIONAL PUBLIC COMMENTS:

There were no additional public comments.

ADJOURNED TO CLOSED SESSION:

President Thornton adjourned the meeting to closed session pursuant to:

- **Government Code §54956.9 – Sub-Section B – Pending Litigation**
- **Government Code §54956.8 Closed Session; real property transaction; meeting with negotiator – 400 North McDowell Blvd.; The Camden Group**

President Thornton adjourned the meeting to open session and reported there was no action taken in closed session.

PETALUMA VALLEY HOSPITAL:

Jane Read, VP of Operations at Petaluma Valley Hospital, reported the CNA Contract has not been ratified. CNA is conducting a vote for the proposed contract on June 18, 2013. Information will be communicated to the District Board once the outcome of the vote has been determined.

Ms. Read noted preliminary financials for May indicated on budget. Financials will be presented at the Board meeting scheduled for June 25, 2013. Census has been low but continues to rebound maintaining a consistent average. There has been a lot of effort around environmental care rounds relative to the safety of the facility.

Proposed reduction for Petaluma Valley Hospital has been placed on hold. Employee forums have been held providing an overview on the proposed reductions. Once a decision has been made to implement reductions, the District will be notified.

PLUS/DELTA:

Good meeting
Lot of information
Good discussions

ADJOURN:

President Thornton adjourned the meeting 3:15pm.

Respectfully submitted,
Fran Adams, Board Secretary

RECORDED BY:
Suzanne Cochrane, Board Clerk