

**MINUTES OF THE OCTOBER 28, 2014 REGULAR MEETING OF THE  
PETALUMA HEALTH CARE DISTRICT BOARD OF DIRECTORS**

**CALL TO ORDER:**

President Thornton called the meeting to order at 3:00 pm in the building conference room at 1425 N. McDowell Blvd.

The Petaluma Health Care District's mission and vision was read by Director Ostroff.

**PRESENT:**

Fran Adams, Secretary  
Elece Hempel, Member-At-Large  
Robert Ostroff, MD, Treasurer  
Kathie Powell, MS, Vice President  
Josephine S. Thornton, MA, President

**ALSO PRESENT:**

Suzanne Cochrane, Board Clerk, PHCD  
Ramona Faith, CEO, PHCD  
Babs Kavanaugh, Consultant  
Larry Tramutola, Consultant  
Panos Lykidis, Consultant  
Tim McLarney, True North Research

**CALL FOR CONFLICT:**

There was no conflict of interest agenda items noted.

**CONSENT CALENDAR:**

**A motion was made by Director Ostroff, seconded by Director Hempel to approve the October 28, 2014 Agenda, the September 16, 2014 Board minutes, and October 2, 2014 Board minutes. This motion was passed by a vote of 3 ayes (Directors: Ostroff, Thornton, Hempel) and 2 absent (Directors: Adams, Powell).**

**PUBLIC COMMENTS:**

There were no public comments.

**BOARD COMMENTS:**

Director Ostroff recommended for the Petaluma Health Care District to consider providing education to the community on the importance of immunizations for children. Directors were in support of this recommendation.

## **ADMINISTRATIVE REPORT:**

### ***CEO Update:***

Directors had no additional questions regarding the October CEO Report.

Ramona Faith, CEO, distributed the 2014 Sonoma County Indicators Report regarding Economy, Environment, Health, Society, Tourism, and Workforce produced by the Sonoma County Economic Development Board. Ms. Faith noted the senior population is expected to reach 20% in 2020 for those 65 and older.

Ms. Faith recently attended a Sonoma County CEO quarterly meeting that included a tour of the new Sutter Community Hospital. Ms. Faith noted the new facility includes state of the art equipment, displays local artists work to include a mural representing the history of employees. Sutter Community Hospital is scheduled to open on October 24, 2014.

### ***President's Report:***

President Thornton noted that Directors Powell and Adams have joined the Board meeting.

The CEO Evaluation will be scheduled for the November Board meeting.

## **COMMUNITY ENGAGEMENT SURVEY PROCESS:**

Babs Kavanaugh presented a list of proposed stakeholders and one-on-one key informant interviews for Board review. Discussion ensued with recommendations made. Ms. Kavanaugh will revise the list to include recommendations with interviews to be scheduled and conducted by the end of the year. Directors also reviewed and revised proposed questions for interviews.

## **ADJOURN TO CLOSED SESSION:**

**President Thornton adjourned the meeting into closed session pursuant to:**

- **Government Code §54956.8 Closed Session; real property transaction; meeting with negotiator – 400 North McDowell Blvd.; The Camden Group**

## **ADJOURN TO OPEN SESSION:**

**President Thornton adjourned the meeting into open session and reported no action was taken in closed session.**

## **FISCAL SUSTAINABILITY:**

President Thornton announced that Director Ostroff left the Board meeting.

Ms. Faith announced that employee open enrollment for health insurance will begin in November with an estimated increase of 12% expected in insurance premiums.

The financial reports for August 2014 and September 2014 were reviewed.

As of September 30, 2014 the Statement of Net Assets reflected assets of \$12,368,818 and liabilities and deferred revenue of \$1,838,338 leaving the net fund balance at \$10,530,480.

September 2014 month and year to date net income showed a loss of \$81,814 and \$247,282 respectively (including unrealized portfolio losses) which is \$3,054 and \$43,204 better than the budgeted month and year to date loss of \$84,868 and \$290,486 respectively.

**A motion to approve the August 31, 2014 Financials and September 30, 2014 Financials was made by Director Adams, seconded by Director Powell and approved by a vote of 4 ayes (Directors: Adams, Powell, Thornton, Hempel) and 1 absent (Director Ostroff).**

#### **PETALUMA VALLEY HOSPITAL:**

President Thornton reviewed SRM Alliance Board meeting reports and financials for August 2014 and September 2014.

#### **PETALUMA HEALTH CENTER:**

Ramona Faith noted that Director Ostroff communicated with physicians to seek their perspective on specific health care services that they would like to see offered locally to better serve the health needs of our community. Discussion with PHC physicians ensured with a recommendation for OB physician from Petaluma Women's Health and the Petaluma Health Center present an update on available OB service needs for the Petaluma area to the Petaluma Health Care District Board.

#### **PETALUMA PEOPLE SERVICES CENTER:**

Director Hempel reported the Sonoma Shares program that matches seniors who live in their homes with other seniors that need housing has had 15 placements since July. With 194 seniors on waiting lists for PEP Housing this is another way to assist in meeting the needs for senior housing.

Director Hempel also noted that the Petaluma Senior Center serves the most meals than all of Sonoma County combined providing nutritional meals to local seniors. At meal times, the Senior Center is full to capacity and could be providing more meals if space permitted.

Director Adams also reported that Erin Hawkins presented to the Sonoma County Mental Health Board at the Senior Center outlining the work that is being done through the CHIPA Behavioral and Mental Health Work Group.

#### **INFORMATIONAL ITEMS:**

Ms. Faith reviewed upcoming events, letters of acknowledgement, and the dates for future board meetings.

#### **ADJOURN:**

President Thornton adjourned the meeting at 5:40pm.

Submitted by: Fran Adams, Board Secretary

**RECORDED BY:** Suzanne Cochrane, Board Clerk  
PHCD Board of Directors Minutes10-28-14