

# AGENDA

**Petaluma Health Care District Board of Directors**  
**Regular Meeting**  
**Date/Time: Tuesday, September 16, 2014; 12:00noon – 3:30pm**  
**1425 N. McDowell Blvd., building conference room**  
Board Lunch available at 11:45am

**\*\*\*PLEASE NOTE LOCATION & TIME\*\*\***

Persons seeking accommodation for disabilities who wish to attend can contact PHCD at 285-2143 x130

Meeting Roles:

Josephine S. Thornton, MA, President	Babs Kavanaugh	Suzanne Cochrane
Leader	Facilitator	Recorder

<b>MISSION</b>	<i>The Mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships and education.</i>
<b>VISION</b>	<i>The Petaluma Health Care District envisions: A healthier community; A thriving hospital; Local access to comprehensive health and wellness services for all</i>

The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

There are two opportunities to address the Board during the Board meeting. The first opportunity is during **Public Comments** where the public is invited to make comments on items that are not listed on the current agenda. Public comments are limited to 3 minutes per person totaling no more than 15 minutes. If more than three persons wish to address the Board on the same topic, they are encouraged to select a spokesperson. The Board does not take action or discuss items not appearing on the agenda.

The second opportunity for public input is before the Board discusses and takes action on a specific Agenda item.

The Petaluma Health Care District is governed by a publicly elected five-member Board of Directors to serve Southern Sonoma County. Board of Directors meetings are held on the third Tuesday of each month from 12:00 noon to 3:00pm unless otherwise noticed. Copies of Agendas and approved minutes are available on the PHCD website, [www.phcd.org](http://www.phcd.org)

STRATEGIC PRIORITY	AGENDA ITEM	METHOD	TIME	RESPONSIBILITY
	<b>1. CALL TO ORDER</b> <ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Timekeeper</li> <li>• Call for Conflict</li> <li>• Mission and Vision</li> </ul>	(2 minutes)	12:00 pm	Josephine S. Thornton, MA Board President
	<b>2. CONSENT CALENDAR-</b> The following item is considered routine and non-controversial and will be enacted by one motion as recommended. At the request of the Board of Directors, a specific item may be discussed and/or removed from the Consent Calendar for separate action. <ul style="list-style-type: none"> <li>• Approval of September 16, 2014 Agenda</li> <li>• Approval of August 19, 2014 Board of Directors Minutes</li> </ul>	Motion and Action (3 minutes)	12:02 pm	Josephine S. Thornton, MA Board President
	<b>3. PUBLIC COMMENTS (non-agenda items – 3 minutes per-person up to 15 minutes)</b>	Informational	12:05 pm	
	<b>4. BOARD COMMENTS</b>	Informational (5 minutes)	12:10 pm	
INFRASTRUCTURE DEVELOPMENT	<b>5. ADMINISTRATIVE REPORT</b> <ul style="list-style-type: none"> <li>• CEO Update</li> <li>• ACHD Update for August 2014</li> <li>• Department of Health Care Services Presentation – 9-9-14</li> <li>• Health Action Council 9-5-14</li> <li>• Portrait of Sonoma Presentation to City Council – 9-15-14</li> <li>• President's Report</li> <li>• CEO Evaluation</li> </ul>	Informational (10 minutes)	12:15 pm	Ramona Faith, CEO Josephine S. Thornton, MA Board President
PETALUMA VALLEY HOSPITAL	<b>6. PETALUMA VALLEY HOSPITAL</b> <ul style="list-style-type: none"> <li>• SRM Alliance Board Update</li> </ul>	Discussion (15 minutes)	12:25 pm	Jane Read, VP of Operations, PVH

STRATEGIC PRIORITY	AGENDA ITEM	METHOD	TIME	RESPONSIBILITY
	7. PETALUMA HEALTH CENTER UPDATE	Information (5 minutes)	12:40 pm	Kathie Powell, CEO, Petaluma Health Center
Board Governance	<p>8. BOARD GOVERNANCE</p> <ul style="list-style-type: none"> <li>• CONFLICT OF INTEREST CODE <ul style="list-style-type: none"> <li>○ The Political Reform Act (Government Code Section 8100, et seq.) requires state and local government agencies to adopt a conflict of interest code.</li> </ul> </li> <li>• Annual Review of Board Policies: <ul style="list-style-type: none"> <li>○ Basis of Authority</li> <li>○ Operating Principles of the Board</li> <li>○ Code of Ethics</li> <li>○ Ethics Training</li> <li>○ Guiding Principles for District Business Ventures</li> <li>○ Conflict of Interest</li> <li>○ CEO Performance Evaluation</li> <li>○ Board Meeting and Conduct Policy</li> <li>○ Access to Public Records</li> <li>○ Board Meeting Policy</li> <li>○ Board Meeting Layout Policy</li> <li>○ Board Benefits Policy</li> <li>○ Minutes of Board Meeting</li> </ul> </li> </ul> <p><i>Public Comments</i></p>	Discussion/ Action (10 minutes)	12:45 pm	Josephine Thornton, MA Board President
	<p>9. INFORMATIONAL ITEMS</p> <ul style="list-style-type: none"> <li>• Upcoming Events: <ul style="list-style-type: none"> <li>○ Planning for Your Longevity – 12 month Workshop Series (Monthly, 2<sup>nd</sup> Wednesday)</li> <li>○ Chamber of Commerce Expo – October 2, 2014</li> <li>○ North Bay Children’s Center Nigh In Tuscany – November 8, 2014</li> </ul> </li> <li>• Letters of Acknowledgement</li> <li>• District Ads/Newspaper Articles of Interest</li> <li>• Future Board meetings <ul style="list-style-type: none"> <li>○ October 21, 2014</li> <li>○ November 18, 2014</li> <li>○ December 5, 2014 (new directors oath)</li> <li>○ December 16, 2014</li> </ul> </li> </ul>	Information Only (5 minutes)	12:55 pm	Ramona Faith, CEO

STRATEGIC PRIORITY	AGENDA ITEM	METHOD	TIME	RESPONSIBILITY
	10. ADDITIONAL PUBLIC COMMENTS (limit to 5 minutes)	Discussion (5 minutes)	1:00 pm	Josephine S. Thornton, MA Board President
	11. ADJOURN TO CLOSED SESSION: <ul style="list-style-type: none"> <li>Government Code §54956.8 Closed Session; real property transaction; meeting with negotiator – 400 North McDowell Blvd.; The Camden Group</li> <li>Trade Secrets (Health &amp; Safety Code Section 32106(b)). Discussion will concern development of new services and programs.</li> </ul>	Discussion/ Action (120 minutes)	1:05 pm	Josephine S. Thornton, MA Board President
	12. ADJOURN TO OPEN SESSION	Action (5 minutes)	3:05 pm	Josephine S. Thornton, MA Board President
	13. THE CAMDEN GROUP PROPOSAL <ul style="list-style-type: none"> <li>Proposal for Continuation of Due Diligence Process (to be distributed at meeting)</li> </ul>	Discussion/ Action (5 minutes)	3:10 pm	Ramona Faith, CEO
	14. PLANNING AND PUBLIC INFORMATION SERVICES FOR TIMELINE, COMMUNITY SUPPORT SURVEY AND OUTREACH <i>Public Comments</i>	Discussion/ Action (5 minutes)	3:15 pm	Ramona Faith, CEO
Fiscal Sustainability	15. FISCAL SUSTAINABILITY <ul style="list-style-type: none"> <li>July 31, 2014 Financials</li> <li>Lynch Creek Project Update</li> </ul>	Discussion/ Action (10 minutes)	3:20 pm	Ramona Faith, CEO Jim Stephens, Browman Development Company
	16. PLUS/DELTA	Input	3:30 pm	Board
	17. ADJOURN	Action	3:30 pm	Josephine S. Thornton, MA Board President