

**MINUTES OF THE SEPTEMBER 17, 2013 REGULAR MEETING OF THE
PETALUMA HEALTH CARE DISTRICT BOARD OF DIRECTORS**

CALL TO ORDER:

President Thornton called the meeting to order at 12:00 noon in the building conference room at 1425 N. McDowell Blvd.

CALL FOR CONFLICT:

There were no conflict of interest items noted on the September 17, 2013 Board Agenda.

PRESENT:

Elece Hempel, Member-At-Large
Robert Ostroff, MD, Treasurer
Kathie Powell, MS, Vice-President
Josephine S. Thornton, MA, President

ABSENT:

Fran Adams, RN, BSN, Secretary

ALSO PRESENT:

Kitty Brown, RN, PVH
Jaynie Boren, SJH, Regional Vice President
Suzanne Cochrane, Board Clerk, PHCD
Pam Koch, RN, PVH
Ramona Faith, CEO, PHCD
Richard Nadale, Director of Finance, PHCD
Julie Steinberg, RN, PVH

PUBLIC COMMENTS:

Pam Koch, RN, PVH, spoke to the Board regarding layoff concerns for two Case Managers and the understanding the duties of these positions will be conducted by the nursing staff. Ms. Cook expressed the training and certification requirements of a Case Manager are very in-depth and to expect the nursing staff to be able to perform these duties in addition to their role as a nurse is inappropriate. In addition, if patients are discharged without proper instructions, these patients will return to the hospital and if this occurs within the 30 day timeframe and according to the Affordable Care Act the hospital will not be reimbursed. This lost revenue to the hospital could more than make up for the layoffs of two Case Managers.

BOARD COMMENTS:

There were no board comments.

ADMINISTRATIVE REPORT:

CEO Report:

Ramona Faith, CEO, recently attended a PERS conference with Maria Larsen, Lifeline Manager, and Brian Hackman of The Camden Group, and received information on various types of PERS systems that are competitive to the District's Philips' product. Ms. Faith also noted that the District's Lifeline program is one of the largest programs in the country and that all PERS programs are experiencing a decrease in subscribers due to the competitive market.

As the District is a major partner with PEF, Ms. Faith and Board of Directors recently attended a PEF Fundraising event. This event was well attended by community members and was successful in raising funds to support our local schools. As part of our partnership, the District is working with PEF and a CHIPA Work Group in developing a \$10,000 grant that focuses on health and nutrition.

President's Report:

Director Thornton noted a closed session item titled "Employee Matters" will be addressed at the October 7, 2013 Special Board meeting.

STANDING COMMITTEE REPORTS:

Minutes of the August 13, 2013 CHIPA Committee meeting were included in the Board packet.

CHIPA continues to move forward in developing Work Groups that will support the four initiatives proposed by the CHIPA Committee and approved by the District Board.

South County Behavioral and Mental Health Collaborative will move into a Work Group capacity which has been operating as a collaborative for several years. Minutes from their August 15, 2013 meeting were included in the Board packet.

FISCAL SUSTAINABILITY:

Minutes from the Asset Management Committee August 29, 2013 meeting and August 31, 2013 Financials were reviewed by the Asset Management Committee with a recommendation for Board approval.

A motion was made by Director Ostroff, seconded by Director Powell to approve the August 31, 2013 Financials. This motion was passed by 4 ayes and 1 absent.

The proposed Agreement between SJH and Petaluma Health Care District regarding the replacement of the Generator and Chiller at PVH was also reviewed by the Asset Management Committee. The Agreement was reviewed by District Council and has been forwarded to SJH for their final approval.

A motion was made by Director Hempel, seconded by Director Ostroff to approve the proposed Agreement regarding the Generator and Chiller at PVH between SJH and PHCD and for Ramona Faith to approve any final recommendations proposed by SJH. This motion was approved by a vote of 4 ayes and 1 absent.

PETALUMA VALLEY HOSPITAL:

Jaynie Boren, Regional VP of Operations, SJH, provided an update on Petaluma Valley Hospital.

Ms. Boren noted JCAHO is currently conducting their review of the Laboratory Department at PVH. They were expected to remain until Wednesday but will be conducting their exit interview at the end of Tuesday.

Employee Forums have been scheduled at PVH and SRM. These forums provide an opportunity for Todd Salnas, President, SJH, to meet with staff and share strategic priorities and answer questions staff may have regarding the organization.

Employee Engagement Surveys were completed by staff and results have been received. Overall results indicate a decrease in employee satisfaction and in some areas there were small positive increases. One area to improve is through communication to staff. SJH Administration will be looking at various ways to actively engage staff in their role at PVH and SRM through improved communication.

Western Health Advantage continues to grow with SJH acting as a resource through the Wellness Program that is overseen by Jeannie Calverley. Western Health Advantage was also selected as one of the few exchange providers available through Covered California. The District is working with Ms. Calverley and Western Health Advantage in creating advertisements to support their growth.

Health Net is conducting senior sessions offering assistance in signing up for their senior Medicare supplement. This is a new product and is competitive with Kaiser.

INFORMATIONAL ITEMS:

Upcoming events and future board meetings were reviewed by Directors.

ADDITIONAL PUBLIC COMMENTS:

By the recommendation of the Board President, this Agenda item was moved to be addressed before adjourning to closed session.

Kitty Brown, RN, PVH, reported that one of the two issues currently working to be resolved was handled in a manner that allowed PVH Administration to work with committee members to resolve this issue. Relative to the second issue, the matter has not been resolved and appears to be due to the process of involving outside management to work out the issues. In the issue of the case manager position, the two PVH positions are part of the bargaining unit which is not the case in other hospitals. Ms. Brown emphasized the importance of solving issues at PVH within the administration at PVH and not through the involvement of outside SJH management or through the corporate model.

Directors requested Ms. Faith to research the process for resolving issues through PVH Administration and report back to the Board any recommendations.

Julie Steinberg, RN, PVH also spoke around the recent reduction in Surgical Services requiring staff to fill the roles in other positions that were eliminated or reduced in hours.

ADJOURN TO CLOSED SESSION:

Director Thornton adjourned the meeting into closed session pursuant to:

- **Government Code §54956.8 closed session; real property transaction; meeting with negotiator – 400 North McDowell Blvd.; The Camden Group**
- **Trade Secrets (Health & Safety Code Section 32106(b)). Discussion will concern development of new services and programs.**

ADJOURN TO OPEN SESSION:

Director Thornton adjourned the meeting into open session and reported no action was taken in closed session.

PLUS/DELTA:

Good discussion
Time to discuss concerns

ADJOURN:

President Thornton adjourned the meeting at 3:10pm

Respectfully submitted,

Fran Adams, Board Secretary

RECORDED BY:

Suzanne Cochrane, Board Clerk