

<h1>AGENDA</h1>	Petaluma Health Care District Board of Directors Board Meeting Date/Time: Tuesday, February 18, 2020; 2:00 pm – 5:00 pm 1425 N. McDowell Boulevard, Lobby Conference Room
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*****PLEASE NOTE LOCATION & TIME*****

Persons seeking accommodation for disabilities who wish to attend can contact PHCD at 285-2143 x130

Meeting Roles:

Elece Hempel, President

Gina Studebaker

Leader

Recorder

MISSION	<i>The Mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships and education.</i>
VISION	<i>The Petaluma Health Care District envisions a healthy community, a thriving hospital, and equitable access to health and wellness services for all.</i>
COMMUNICATION NORMS	<ol style="list-style-type: none"> 1. All communication will be accurate and brief 2. Board and staff will actively listen and respond honestly and respectfully 3. Always check your assumptions 4. Apply these principles at each Board meetings

The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

There are two opportunities to address the Board during the Board meeting. The first opportunity is during **Public Comments** where the public is invited to make comments on items that are not listed on the current agenda. Public comments are limited to 3 minutes per person totaling no more than 15 minutes. If more than three persons wish to address the Board on the same topic, they are encouraged to select a spokesperson. The Board does not take action or discuss items not appearing on the agenda.

The second opportunity for public input is before the Board discusses and takes action on a specific Agenda item.

The Petaluma Health Care District is governed by a publicly elected five-member Board of Directors to serve Southern Sonoma County. Board of Directors meetings are typically held on the third Wednesday of each month from 5:30 to 8:30 PM unless otherwise noticed. Copies of agendas and approved minutes are available on the PHCD website, www.phcd.org

STRATEGIC PRIORITY	AGENDA ITEM	METHOD	TIME	RESPONSIBILITY
	1. CALL TO ORDER <ul style="list-style-type: none"> • Roll Call • Timekeeper • Call for Conflict • Mission and Vision 	(1 minute)	2:00 pm	Elece Hempel, Board President
	2. CONSENT CALENDAR The following items are considered routine and non-controversial and will be enacted by one motion as recommended. At the request of the Board of Directors, a specific item may be discussed and/or removed from the Consent Calendar for separate action. <ul style="list-style-type: none"> ○ Approval of February 18, 2020 Board Agenda ○ Approval of January 10, 2020 Special Board Meeting Minutes ○ Approval of January 15, 2020 Regular Board Meeting Minutes ○ Approval of Financial Statements of December 31, 2019 	Motion and Action (3 minutes)	2:01 pm	Elece Hempel, Board President
	3. PUBLIC COMMENTS (non-agenda items – 3 minutes per-person up to 15 minutes)	Informational (3 minutes)	2:04 pm	
	4. BOARD COMMENTS <ul style="list-style-type: none"> • <i>52 Ways to be a Better Board – Chapters 44 & 45</i> 	Informational (5 minutes)	2:07 pm	Fran Adams Board Secretary
PETALUMA VALLEY HOSPITAL	5. PETALUMA VALLEY HOSPITAL <ul style="list-style-type: none"> • SRM Alliance Board Update 	Informational (20 minutes)	2:12 pm	David Southerland, VP of Operations Jeffrey Tobias, SRM Alliance PHCD Board Representative
	6. ADMINISTRATIVE REPORTS <ul style="list-style-type: none"> • President’s Report • CEO Report <ul style="list-style-type: none"> ○ Petaluma Walking Day ○ Petaluma Chamber of Commerce Stance on Measures G and I ○ Health Action Update ○ ACHD Update – This Week in Sacramento • District News Articles 	Informational/ Discussion (5 minutes)	2:32 pm	Elece Hempel, Board President Ramona Faith, CEO
GOVERNANCE	7. ANNUAL REVIEW OF BOARD POLICIES <ul style="list-style-type: none"> • 1. Basis of Authority • 2. Operating Principles of the Board • 3. Code of Ethics • 4. Ethics Training • 5. Guiding Principles for District Business Ventures • 6. Conflict of Interest • 7. Annual CEO Performance Evaluation 	Discussion/ Action (10 minutes)	2:37 pm	Elece Hempel, Board President

	<ul style="list-style-type: none"> • 8. Board Meeting and Conduct Policy • 9. Access to Public Records • 10. Board Meeting Policy • 11. Board Meeting Layout Policy • 12. Board Compensation and Reimbursement Policy • 13. Minutes of Board Meetings • 14. Records Retention • 15. Purchasing Signature Authority • 16. Statement of Investment Policy • 17. Grant Funding Policy • 18. Procedure for Filling a Board Vacancy • 19. Board Continuing Education Policy • 20. Financial Reserve Policy • 21. Policy on Board Elections • 22. Sexual Harassment Avoidance Training • 23. Board Advocacy <p><i>Public Comments</i></p>			
FINANCIAL SUSTAINABILITY	<p>8. FINANCIAL SUSTAINABILITY</p> <ul style="list-style-type: none"> • Finance and Business Development Committee Meeting minutes • 2020 PHCD Grant Community Allocation <p><i>Public Comments</i></p>	Discussion/ Action (10 minutes)	2:47 pm	Jeffery Tobias, Board Treasurer Andrew Koblick, PHCD Controller Ramona Faith, CEO Halley Cloud, PHCD
COMMUNITY HEALTH COLLABORATION AND PARTNERSHIPS	<p>9. INFORMATIONAL ITEMS</p> <ul style="list-style-type: none"> • <u>Upcoming Events</u> <ul style="list-style-type: none"> ○ February 29 – Broadway Bash Fundraiser Event at Cinnabar Theater ○ March 3 – Conversations with Women Leaders in our Community ○ March 26 – NBBJ 2020 Community Philanthropy Awards Luncheon ○ March 28 – Latino Family Educational Summit – Allies Track ○ April 1 – Petaluma Walking Day ○ April 25 – Butter & Egg Days ○ May 14 – PHCD Community Partnership Appreciation Breakfast (Tentative) • <u>Next Board Meetings</u> <ul style="list-style-type: none"> ○ Special Board Meeting – March 3, 2020, 7:30 am (Tentative Hold) ○ Regular Board Meeting – March 18, 2020, 5:30 pm • District Ads / Newspaper Articles of Interest • Letters 	Informational (5 minutes)	2:57 pm	Ramona Faith, CEO

	10. ANNOUNCEMENT OF CLOSED SESSION ITEMS	Action (1 minute)	3:02 pm	Elece Hempel, Board President
	11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS	Informational (1 minute)	3:03 pm	
	12. ADJOURN TO CLOSED SESSION a. Government Code §54956.8 Closed Session; real property transaction; meeting with negotiator – (400 North McDowell Blvd.); Bouey & Black, LLP; Best, Best and Krieger LLP	Action (111 minutes)	3:04 pm	Elece Hempel, Board President
	13. ADJOURN TO OPEN SESSION	Action (4 minutes)	4:55 pm	Elece Hempel, Board President
	14. PLUS / DELTA/	Input (1 minute)	4:59 pm	Elece Hempel, Board President
	15. ADJOURN	Action	5:00 pm	Elece Hempel, Board President

CONFERENCE CALL LOCATION ADDENDUM

NAME	PHYSICAL ADDRESS
Donald J. Bouey Bouey & Black LLP	1615 Bonanza Street, Suite 305 Walnut Creek, CA 94596
Cathy Salenko Best, Best and Krieger LLP	500 Capitol Mall, Suite 1700 Sacramento, CA 95814
Jonathan J. Spees Marine Street Consulting, LLC	6850 E. McDowell Road, Suite 72 Scottsdale, AZ 85257
Frances Adams, RN, BSN Petaluma Health Care District Board Secretary	376 Sprauer Road Petaluma, CA 94952