

# AGENDA

## Petaluma Health Care District Board of Directors

Board Meeting

Date/Time: Wednesday, December 4, 2019; 4:00 pm – 7:30 pm

1425 N. McDowell Blvd., Lobby Conference Room

**\*\*\*PLEASE NOTE LOCATION & TIME\*\*\***

Persons seeking accommodation for disabilities who wish to attend can contact PHCD at 285-2143 x130

Meeting Roles:

Elece Hempel, President

Leader

Recorder

<b>MISSION</b>	<i>The Mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships and education.</i>
<b>VISION</b>	<i>The Petaluma Health Care District envisions a healthy community, a thriving hospital, and equitable access to health and wellness services for all.</i>
<b>COMMUNICATION NORMS</b>	<ol style="list-style-type: none"><li>1. All communication will be accurate and brief</li><li>2. Board and staff will actively listen and respond honestly and respectfully</li><li>3. Always check your assumptions</li><li>4. Apply these principles at each Board meeting</li></ol>

The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

There are two opportunities to address the Board during the Board meeting. The first opportunity is during **Public Comments** where the public is invited to make comments on items that are not listed on the current agenda. Public comments are limited to 3 minutes per person totaling no more than 15 minutes. If more than three persons wish to address the Board on the same topic, they are encouraged to select a spokesperson. The Board does not take action or discuss items not appearing on the agenda.

The second opportunity for public input is before the Board discusses and takes action on a specific Agenda item.

The Petaluma Health Care District is governed by a publicly elected five-member Board of Directors to serve Southern Sonoma County. Board of Directors meetings are typically held on the third Wednesday of each month from 5:30 to 8:30PM unless otherwise noticed. Copies of agendas and approved minutes are available on the PHCD website, [www.phcd.org](http://www.phcd.org)

STRATEGIC PRIORITY	AGENDA ITEM	METHOD	TIME	RESPONSIBILITY
	<b>1. CALL TO ORDER</b> <ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Timekeeper</li> <li>• Call for Conflict</li> <li>• Mission and Vision</li> </ul>	(3 minutes)	4:00 pm	Elece Hempel, Board President
	<b>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b>	Action (1 minute)	4:03 pm	Elece Hempel, Board President
	<b>3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS</b>	Informational (3 minutes)	4:04 pm	Elece Hempel, Board President
	<b>4. ADJOURN TO CLOSED SESSION:</b> <ul style="list-style-type: none"> <li>• <b>Government Code §54956.8</b> Closed Session; real property transaction; meeting with negotiator – (400 North McDowell Blvd)</li> </ul>	Discussion/ Action (90 minutes)	4:07 pm	Elece Hempel, Board President
	<b>5. ADJOURN TO OPEN SESSION</b>	Action (1 minute)	5:37 pm	Elece Hempel, Board President
<b>BOARD GOVERNANCE</b>	<b>6. CONSENT CALENDAR</b> The following items are considered routine and non-controversial and will be enacted by one motion as recommended. At the request of the Board of Directors, a specific item may be discussed and/or removed from the Consent Calendar for separate action. <ul style="list-style-type: none"> <li>• Approval of December 4, 2019 Agenda</li> <li>• Approval of October 16, 2019 Board Meeting Minutes</li> <li>• Approval of Financial Statements of September 30, 2019 and October 31, 2019</li> </ul>	Motion and Action (1 minute)	5:38 pm	Elece Hempel, Board President
	<b>7. PUBLIC COMMENTS</b> (non-agenda items – 3 minutes per-person up to 15 minutes)	Informational (3 minutes)	5:39 pm	
	<b>8. BOARD COMMENTS</b> <ul style="list-style-type: none"> <li>• <i>52 Ways to Be a Better Board - 40 &amp; 41</i></li> </ul>	Informational (5 minutes)	5:42 pm	Jeff Tobias, Board Member
<b>PETALUMA VALLEY HOSPITAL</b>	<b>9. PETALUMA VALLEY HOSPITAL</b> <ul style="list-style-type: none"> <li>• SRM Alliance Board Update</li> </ul>	Informational (20 minutes)	5:47 pm	David Southerland, Interim VP of Operations Jeffrey Tobias, SRM Alliance PHCD Board Representative
	<b>10. ADMINISTRATIVE REPORTS</b> <ul style="list-style-type: none"> <li>• President’s Report</li> <li>• CEO Report <ul style="list-style-type: none"> <li>○ Strategic Plan Update</li> </ul> </li> </ul>	Informational/ Discussion (15 minutes)	6:07 pm	Elece Hempel, Board President Ramona Faith, CEO

	<ul style="list-style-type: none"> <li>○ PEF 10K Grant: Anti-Defamation League No Place For Hate</li> <li>○ ACHD Update</li> <li>○ Stewardship Committee Meeting Request</li> <li>● District News Articles</li> </ul>			
<b>BOARD GOVERNANCE</b>	<b>11. BOARD CONTINUING EDUCATION REPORTS</b> <ul style="list-style-type: none"> <li>● ACHD Certification Requirement</li> </ul>	Informational/ Discussion (5 minutes)	6:22 pm	Elece Hempel, Board President
<b>FINANCIAL SUSTAINABILITY</b>	<b>12. FINANCIAL SUSTAINABILITY</b> <ul style="list-style-type: none"> <li>● Finance and Business Development Committee Report <ul style="list-style-type: none"> <li>○ November 25, 2019 Meeting Minutes</li> </ul> </li> <li>● PHCD Office Lease Space</li> </ul> <i>Public Comments</i>	Informational/ Action (10 minutes)	6:27 pm	Jeffery Tobias, Treasurer Andrew Koblick, PHCD Controller
<b>COMMUNITY RELATIONS</b>	<b>13. STRENGTHEN COMMUNITY RELATIONS THROUGH ACTIVE BOARD MEMBER ENGAGEMENT</b> <ul style="list-style-type: none"> <li>● Identify opportunities for Board members to engage with community members, elected officials and stakeholders to educate and advocate for the health and wellbeing of our community residents.</li> </ul> <b>14. Public Comments</b>	Discussion / Action (20 minutes)	6:37 pm	Elece Hempel, Board President
<b>PETALUMA VALLEY HOSPITAL</b>	<b>15. FORGING A NEW PATH FOR PETALUMA VALLEY HOSPITAL</b> <i>Public Comments</i>	Informational (10 minutes)	6:57 pm	Ramona Faith, CEO
<b>COMMUNITY HEALTH COLLABORATION AND PARTNERSHIPS</b>	<b>16. INFORMATIONAL ITEMS</b> <ul style="list-style-type: none"> <li>● Upcoming Events <ul style="list-style-type: none"> <li>○ December 5<sup>th</sup> – The COTS Hour Annual Fundraiser</li> <li>○ December 6<sup>th</sup> - Hospice of Petaluma Tree Lighting</li> <li>○ December 8<sup>th</sup> – NBCC’s Night in Tuscany Annual Fall Benefit</li> <li>○ December 12<sup>th</sup> – PVH Medical Staff Holiday Dinner 6pm</li> <li>○ January 14<sup>th</sup> – Mind Body Skills Group 8 week Series begins</li> </ul> </li> <li>● Next Board meetings <ul style="list-style-type: none"> <li>○ Special Board Meeting – January 7, 2020 7:30am (tentative)</li> <li>○ Regular Board Meeting – January 15, 2020 5:30pm</li> </ul> </li> <li>● District Ads / Newspaper Articles of Interest</li> </ul> <b>17. Letters</b>	Informational (1 minute)	7:07 pm	Ramona Faith, CEO
	<b>18. ADJOURN TO CLOSED SESSION:</b> <ul style="list-style-type: none"> <li>● <b>Government Code §54956.8</b> Closed Session; real property transaction; meeting with negotiator – (400 North McDowell Blvd)</li> </ul>	Discussion/ Action (20 minutes)	7:08 pm	Elece Hempel, Board President
	<b>19. ADJOURN TO OPEN SESSION</b>	Action (1 minute)	7:28 pm	Elece Hempel, Board President

	<b>20. PLUS / DELTA /</b>	Input (1 minute)	7:29 pm	Elece Hempel, Board President
	• <b>ADJOURN</b>	Action	7:30 pm	Elece Hempel, Board President

**CONFERENCE CALL LOCATION ADDENDUM**

<b>NAME</b>	<b>PHYSICAL ADDRESS</b>
Donald J. Bouey Bouey & Black LLP	1615 Bonanza Street, Suite 305 Walnut Creek CA 94596
Cathy Salenko Best Best and Krieger LLP	500 Capital Mall Suite 1700 Sacramento, CA 95814