

AGENDA

Petaluma Health Care District Board of Directors

Regular Board Meeting

Date: Friday, December 2, 2022

Time: 1:00 pm

Hybrid Meeting: In Person / via Zoom (instructions to join below)

The Petaluma Health Care District Board Meeting for Friday, December 2, 2022 will begin at 01:00 p.m. at 1425 N. McDowell Blvd., Suite 100, and at the link below via Zoom Teleconference.

- Members of the public can participate in the virtual meeting during open session by clicking on the following Zoom link:
 - <https://us06web.zoom.us/j/89563817893?pwd=dHU1VnVjTnZiR1BTSUUvdjNxWIJqUT09> | Webinar ID: 839 0332 0028
Or join by telephone: +1 346 148 7799 | Webinar ID: 839 0332 0028 | Passcode: 239494
- Public wanting to address the Board during *public comments on non-agendized or closed session items* can do so by joining the virtual meeting using the Zoom link above or attending the meeting in person at 01:00 pm prior to any closed session agenda items.
- Public who cannot participate but want to provide public comment can email their comment to tpinochi@phcd.org by **12:00 Noon on December 1, 2022** and the comment will be read out loud at the meeting during public comment. There will be 3 minutes allowed per public comment.

Meeting Roles:

Crista Nelson, Board President

Tucker Pinochi, Board Clerk

Chair

Recorder

MISSION	<i>The Mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships, and education.</i>
VISION	<i>The Petaluma Health Care District envisions a healthy community and equitable access to health and wellness services for all.</i>
COMMUNICATION NORMS	<ol style="list-style-type: none">1. All communication will be accurate and brief2. Board and staff will actively listen and respond honestly and respectfully3. Always check your assumptions4. Apply these principles at each Board meeting

The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

There are two opportunities to address the Board during the Board meeting. The first opportunity is during **Public Comments** where the public is invited to make comments on items that are not listed on the current agenda. Public comments are limited to 3 minutes per person. The Board is scheduled to receive no more than 15 minutes of public comments in total unless the Board approves a longer period. If more than three persons wish to address the Board on the same topic, they are encouraged to select a spokesperson. The Board does not take action or discuss items not appearing on the agenda.

The second opportunity for public input is before the Board discusses and acts on a specific Agenda item. The Petaluma Health Care District is governed by a publicly elected five-member Board of Directors to serve Southern Sonoma County. Board of Directors meetings are typically held on the third Wednesday of each month starting at 6:00 PM unless otherwise noticed. Copies of agendas and approved minutes are available on the PHCD website, www.phcd.org.

The Board reserves the right to take action, wherever legally appropriate, on any item on the Agenda, in any order. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact the Board Clerk by 12:00 Noon on November 29, 2022.

AGENDA ITEM	METHOD	RESPONSIBILITY
1. CALL TO ORDER <ul style="list-style-type: none"> • Roll Call • Call for Conflict • Mission and Vision 		Crista Nelson, Board President
2. ADMINISTER OATH OF OFFICE TO NEW DIRECTORS <ul style="list-style-type: none"> • Cheryl Negrin, Nurse Practitioner • Crista Barnett Nelson 	Action	Elece Hempel, Board Vice President

<p>3. CONSENT CALENDAR: The following items are considered routine and non-controversial and will be enacted by one motion as recommended. At the request of the Board of Directors, a specific item may be discussed and/or removed from the Consent Calendar for separate action.</p> <ul style="list-style-type: none"> • Approval of December 2, 2022 Regular Board Meeting Agenda • Approval of October 19, 2022 Regular Board Meeting Minutes • Approval of September 30, 2022 & October 31, 2022 Unaudited District Financial Statements 	<p>Motion and Action</p>	<p>Crista Nelson, Board President</p>
<p>4. PUBLIC COMMENTS (NON-AGENDA ITEMS)</p>		
<p>5. PETALUMA VALLEY HOSPITAL – OPERATIONS AND CAPITAL INVESTMENT UPDATE</p>	<p>Informational/ Discussion</p>	<p>Rachel Reader, Executive Director of Operations / Admin. Lead at Petaluma Valley Hospital</p>
<p>6. ACTIVATE PETALUMA – BLUE ZONES ENGAGEMENT</p> <ul style="list-style-type: none"> • APPROVAL TO PLAN AND IMPLEMENT A BLUE ZONES PROJECT IN THE CITY OF PETALUMA <p style="text-align: right;"><i>Public Comments</i></p>	<p>Informational/ Discussion/ Action</p>	<p>Ramona Faith, CEO Elece Hempel, Board Vice President Tony Buettner, Sr. VP of Business Development for Blue Zones Lisle Wescott Director of Accounts Blue Zones</p>
<p>7. FY 2021/2022 ANNUAL AUDIT REPORT</p> <ul style="list-style-type: none"> • Full Report Available at the Board Meeting <p style="text-align: right;"><i>Public Comments</i></p>	<p>Informational / Discussion/ Action</p>	<p>Andrew Koblick, Controller Rick Jackson, CPA JWT & Associates, LLC</p>
<p>7. BOARD COMMENTS</p> <ul style="list-style-type: none"> • How to Be a Better Board: Chapters 31, 32 • Petaluma Valley Hospital Community Board Update 	<p>Informational/ Discussion</p>	<p>Brian Dufour, Member at Large Jeffrey Tobias, MD Board Treasurer</p>

<p>8. RESOLUTIONS OF THE PHCD BOARD OF DIRECTORS APPROVING THE DISTRICT AND FOUNDATION NAME CHANGES</p> <ul style="list-style-type: none"> • Res. #7-22 Approving the District Name Change • Res. #8-22 Approving the Foundation Name Change <p style="text-align: right;"><i>Public Comments</i></p>	<p>Informational/ Discussion/ Action</p>	<p>Ramona Faith, CEO</p>
<p>9. BOARD GOVERNANCE SELF-ASSESSMENT</p>	<p>Informational/ Discussion</p>	<p>Ramona Faith, CEO</p>
<p>10. FINANCIAL SUSTAINABILITY</p> <ul style="list-style-type: none"> • October 11, 2022 Finance Committee Meeting Minutes • Business Development Update • Plan Board Retreat: Framework for Long Term Financial Plan <p style="text-align: right;"><i>Public Comments</i></p>	<p>Informational/ Discussion/ Action</p>	<p>Andrew Koblick, Controller Jonathan Spees, Consultant Ramona Faith, CEO</p>
<p>11. DRAFT PERFORMANCE AND SALARY REVIEW POLICY</p> <p style="text-align: right;"><i>Public Comments</i></p>	<p>Informational/ Discussion/ Action</p>	<p>Ramona Faith, CEO</p>
<p>11. ADMINISTRATIVE REPORTS</p> <ul style="list-style-type: none"> • President’s Report • CEO Report <ul style="list-style-type: none"> ○ ACHD Update ○ Rebranding and Website Update • District News/Articles/Ads 	<p>Informational/ Discussion/</p>	<p>Crista Nelson, Board President Ramona Faith, CEO</p>
<p>12. INFORMATIONAL ITEMS</p> <ul style="list-style-type: none"> • Upcoming Events • Newspaper Articles of Interest 	<p>Informational / Discussion</p>	<p>Ramona Faith, CEO</p>
<p>13. ADJOURN Next Regular Board Meeting January 19, 2023</p>		<p>Crista Nelson, Board President</p>

CONFERENCE CALL LOCATION ADDENDUM

NAME	PHYSICAL ADDRESS
Jonathan Spees, Consultant Marine Street Consulting LLC	930 S. Biron Dr Wisconsin Rapids, WI 54494
Rick Jackson, CPA JWT & Associates	763 W. Lighthouse Dr. Saratoga Springs, Utah 84045
Jeffrey Tobias, MD Treasurer, Board of Directors	128 Harvard Ct. Glenview, IL
Tony Buettner, Senior VP of Business Development Blue Zones	200 Southdale Center Edina, MN 55435
Lisle Wescott, Director of Accounts Blue Zones	200 Southdale Center Edina, MN 55435