

AGENDA

Petaluma Health Care District Board of Directors

Regular Board Meeting

Date: Wednesday, April 19, 2023

Time: 6:00 pm

Hybrid Meeting: In Person / via Zoom (instructions to join below)

The Petaluma Health Care District Board Meeting for Wednesday, April 19, 2023 will begin at 06:00 p.m. at 1425 N. McDowell Blvd., Suite 100, and at the link below via Zoom Teleconference.

- Members of the public can participate in the virtual meeting during open session by clicking on the following Zoom link:
 - <https://us06web.zoom.us/j/88617384034?pwd=VGNycWF4ZDdhT21oR3FHRTVXeE5tQT09> | Webinar ID: 886 1738 4034
Or join by telephone: +1 669 444 9171 | Webinar ID: 886 1738 4034 | Passcode: 330847
- Public wanting to address the Board during *public comments on non-agendized or closed session items* can do so by joining the virtual meeting using the Zoom link above or attending the meeting in person at 06:00 pm prior to any closed session agenda items.
- Public who cannot participate but want to provide public comment can email their comment to tpinochi@phcd.org by **12:00 Noon on April 18, 2023** and the comment will be read out loud at the meeting during public comment. There will be 3 minutes allowed per public comment.

Meeting Roles:

Crista Nelson, Board President

Tucker Pinochi, Board Clerk

Chair

Recorder

MISSION	<i>The Mission of the Petaluma Health Care District is to improve the health and well-being of our community through leadership, advocacy, support, partnerships, and education.</i>
VISION	<i>The Petaluma Health Care District envisions a healthy community and equitable access to health and wellness services for all.</i>
COMMUNICATION NORMS	<ol style="list-style-type: none">1. All communication will be accurate and brief2. Board and staff will actively listen and respond honestly and respectfully3. Always check your assumptions4. Apply these principles at each Board meeting

The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

There are two opportunities to address the Board during the Board meeting. The first opportunity is during **Public Comments** where the public is invited to make comments on items that are not listed on the current agenda. Public comments are limited to 3 minutes per person. The Board is scheduled to receive no more than 15 minutes of public comments in total unless the Board approves a longer period. If more than three persons wish to address the Board on the same topic, they are encouraged to select a spokesperson. The Board does not take action or discuss items not appearing on the agenda.

The second opportunity for public input is before the Board discusses and acts on a specific Agenda item. The Petaluma Health Care District is governed by a publicly elected five-member Board of Directors to serve Southern Sonoma County. Board of Directors meetings are typically held on the third Wednesday of each month starting at 6:00 PM unless otherwise noticed. Copies of agendas and approved minutes are available on the PHCD website, www.phcd.org.

The Board reserves the right to take action, wherever legally appropriate, on any item on the Agenda, in any order. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact the Board Clerk by 12:00 Noon on Friday, March 10, 2023.

AGENDA ITEM	METHOD	RESPONSIBILITY
1. CALL TO ORDER <ul style="list-style-type: none"> • Roll Call • Call for Conflict • Mission and Vision 		Crista Nelson, Board President
2. CONSENT CALENDAR: The following items are considered routine and non-controversial and will be enacted by one motion as recommended. At the request of the Board of Directors, a specific item may be discussed and/or removed from the Consent Calendar for separate action. <ul style="list-style-type: none"> • April 19, 2023 Regular Board Meeting Agenda • March 15, 2023 Regular Board Meeting Minutes • February 28, 2023 Unaudited District Financial Statements 	Motion and Action	Crista Nelson, Board President
3. PUBLIC COMMENTS (NON-AGENDA ITEMS)		

<p>4. ANNOUNCEMENT OF CLOSED SESSION ITEMS</p> <ul style="list-style-type: none"> Conference with Legal Counsel—Anticipated Litigation Significant Exposure to Litigation pursuant to CA Gov. Code Section 54956.9(b): (one case) <p style="text-align: right;"><i>Public Comments</i></p>	<p>Informational/ Action</p>	<p>Crista Nelson, Board President Dave King, Esq. District Counsel Donald Bouey, Esq. District Counsel</p>
<p>5. ADJOURN TO CLOSED SESSION</p>		<p>Crista Nelson, Board President</p>
<p>6. ADJOURN TO OPEN SESSION</p>	<p>Informational/ Action</p>	<p>Crista Nelson, Board President</p>
<p>7. BOARD COMMENTS</p> <ul style="list-style-type: none"> How to Be a Better Board: Chapters 37, 38 Petaluma Valley Hospital Community Board Update 	<p>Informational/ Discussion</p>	<p>Elece Hempel, Board Secretary Jeffrey Tobias, MD Board Treasurer</p>
<p>8. BIENNIAL COMMUNITY BENEFITS REPORT: PETALUMA SERVICE AREA</p>	<p>Informational/ Discussion</p>	<p>Dana Codron Regional Director of CHI, Providence Amy Ramirez Head of CHI for Sonoma County, Providence</p>
<p>9. NORCAL HEALTHCONNECT – NOTIFICATION PURSUANT TO PURCHASE AGREEMENT OF INTENT TO CLOSE OB SERVICES AT PVH</p> <p style="text-align: right;"><i>Public Comments</i></p>	<p>Informational/ Discussion/ Action</p>	<p>Crista Nelson, Board President Ramona Faith CEO</p>
<p>10. ANNOUNCEMENT OF CLOSED SESSION ITEMS</p> <ul style="list-style-type: none"> Conference with Legal Counsel – Anticipated Litigation Initiation of litigation pursuant to CA Gov. Code Section 54956.9(c): (one case) <p style="text-align: right;"><i>Public Comments</i></p>	<p>Informational/ Discussion/ Action</p>	<p>Crista Nelson, Board President Donald Bouey, Esq. District Counsel</p>
<p>11. ADJOURN TO CLOSED SESSION</p>		<p>Crista Nelson, Board President</p>
<p>12. ADJOURN TO OPEN SESSION</p>	<p>Informational/ Action</p>	<p>Crista Nelson, Board President</p>

<p>13. DISTRICT NEW WEBSITE AND REBRAND LAUNCH</p>	<p>Informational/ Discussion/</p>	<p>Christine Walker, Founder, Design Guild Ramona Faith CEO</p>
<p>14. 2023 BOARD POLICIES FOR APPROVAL *All policies which received more than minor edits are bolded to denote additional review before final approval. All other policies received minor edits or no edits.</p> <ul style="list-style-type: none"> • 1. Basis of Authority • 2. Operating Principles of the Board • 3. Code of Ethics • 4. Ethics Training • 5. Guiding Principles for District Business Ventures • 6. Conflict of Interest • 7. CEO Performance Evaluation • 8. Board Meeting and Conduct Policy • 9. Access to Public Records • 10. Board Meeting Policy • 11. Hybrid Meeting Participation Policy • 12. Board Compensation and Reimbursement Policy • 13. Minutes of Board Meetings • 14. Records Retention • 15. Purchasing Signature Authority • 16. Statement of Investment Policy • 17. Grant Funding Policy • 18. Board Continuing Education • 19. Financial Reserve Policy • 20. Procedure for Filling a Board Vacancy • 21. Policy on Board Elections • 22. Sexual Harassment Prevention Training • 23. Board Advocacy <p style="text-align: right;"><i>Public Comments</i></p>	<p>Discussion/ Action</p>	<p>Ramona Faith, CEO</p>
<p>15. FINANCIAL SUSTAINABILITY</p> <ul style="list-style-type: none"> • February, March 2023 Finance Committee Meeting Minutes • Business Development Update <p style="text-align: right;"><i>Public Comments</i></p>	<p>Informational/ Discussion/ Action</p>	<p>Andrew Koblick, Controller Jonathan Spees, Consultant Ramona Faith, CEO</p>

<p>16. ADMINISTRATIVE REPORTS</p> <ul style="list-style-type: none"> • President’s Report • CEO Report <ul style="list-style-type: none"> ○ ACHD Update ○ Blue Zones ○ Board Retreat: Framework for Long Term Strategies and Financial Plan • Future Agenda Items • District News/Articles/Ads <ul style="list-style-type: none"> ○ “Kids in Crisis Need Our Help” – John Burns, Argus Courier 	<p>Informational/ Discussion/</p>	<p>Crista Nelson, Board President Ramona Faith, CEO</p>
<p>17. INFORMATIONAL ITEMS</p> <ul style="list-style-type: none"> • Upcoming Events <ul style="list-style-type: none"> ○ Coffee with the Chiefs: April 18, 2023 8am – 9:30am ○ Butter and Eggs Day: Saturday, April 22, 2023 ○ Coffee, Cookies and Conversation – In Person Focus Group at PPSC Senior Café: April 24, 2023 2pm – 3pm ○ ACHD Advocacy Committee Training and Legislative Meet n’ Greet: April 26 & 27, 2023 ○ Sonoma County DHS Community Mental Health Forum May 2, 2023 9am – 3pm • Newspaper Articles of Interest 	<p>Informational / Discussion</p>	<p>Ramona Faith, CEO</p>
<p>18. ADJOURN Next Regular Board Meeting May 17, 2023</p>		<p>Crista Nelson, Board President</p>

CONFERENCE CALL LOCATION ADDENDUM

NAME	PHYSICAL ADDRESS
Jonathan Spees, Consultant Marine Street Consulting LLC	930 S. Biron Dr Wisconsin Rapids, WI 54494
Donald Bouey, Esq. Bouey & Black LLP	2197 Ridgepointe Court Walnut Creek, CA 94596
Dave King, Esq.	17 Keller Street Petaluma, CA 94952